



2019-2020

www.john-chilton.ealing.sch.uk

WELCOME FROM THE HEADTEACHER

I am honoured to be the Headteacher at John Chilton School with its experienced, skilled and dedicated staff and our fantastic pupils who are an inspiration to us all. Every day I take pride in the community that we have built as a team, learning from each other.



The school is an exciting, stimulating and innovative place to learn and we take huge satisfaction in knowing our young people well, in striving for improvement and in providing them with an environment in which they feel safe, well-supported and encouraged to succeed. We ensure that we meet the differing needs of our pupils by adapting the environment, developing learning pathways and having specialist teams and resources throughout the school.

Our pupils deserve the very best educational opportunities, and we endeavour to help them achieve their best in terms of their learning, independence, confidence and motivation which are central to our ethos. We do this in partnership with the many professionals and other organisations with whom we work and chiefly, we aim to work in partnership with parents who know their children best. We are approachable and supportive; parents are always welcome to contact us to arrange a meeting to discuss their child's provision and progress.

If you would like to visit John Chilton School, please contact the school office to arrange an appointment or arrange to speak with me if you have any queries.

Your children are unique. We feel honoured to assist their holistic development during their school years and can assure you that we will do whatever we can to make their time here happy and successful.

Sue Rademacher

HOW TO CONTACT US:

The school office is open from 8.15am to 4.00pm daily.

John Chilton School
Bengarth Road
Northolt UB5 5LD

Tel: 020 8842 1329

Email: admin@john-chilton.ealing.sch.uk

Website: www.john-chilton.ealing.sch.uk



ABOUT US:

...leaders have developed an effective multi-disciplinary team approach to teaching and learning. This provides holistically for pupils' physical, social, emotional and educational needs.

The framework for the curriculum is strong and distinctive. Leaders took the decision to create the three possible pathways for learning. They make sure that pupils experience the right pathway and that work supports their learning as well as their social and emotional needs. Learning observed across the school exemplified this well. Ofsted November 2018

John Chilton School is a mixed Community Special School funded by Ealing Authority. It is for pupils aged 4-17 years old.

Students may have moderate to severe/profound learning difficulties as a primary need or as a dual diagnosis to their medical or physical needs.

We are unique being located within the all age Alec Reed Academy (ARA) building. Our pupils can be educated in mainstream classes for a proportion of their timetable if this is suitable, and pupils from ARA integrate with JCS as appropriate.



VISION AND AIMS:

At John Chilton School, we strive for the development of confident, motivated and independent learners in a sociable, safe and accessible environment; supported by communication and engagement between home, school and partnerships.

We aim for our pupils to:

- leave the school with the skills, abilities, potential and confidence to meet the challenge of adult life in a fast changing world;
- gain independence skills including, travel, community and cooking skills wherever possible;
- understand their disability, cope with the emotional stresses often associated with disability and be empowered with the skills, knowledge and attitude to take responsibility for managing their disability into adult life;
- develop lively, enquiring minds;

- communicate effectively and confidently;
- use the internet safely and with purpose;
- develop positive attitudes towards healthy lifestyles, promoting activity, creativity and competition through sport and leisure;
- develop an awareness and appreciation of art, music and the environment.

ADMISSION ARRANGEMENTS:

The school considers pupils for admission through Local Authority referral. In most cases pupils admitted to the school have an Education, Health and Care Plan; although in some exceptional cases a pupil might be admitted while they are being assessed for an EHCP.

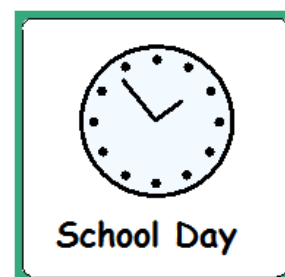
IMPORTANT INFORMATION:

The School Day

Starts at 8.45am and finishes at 3.05pm.

Primary lunchtime is from 11.45am - 1.00pm

Secondary lunchtime is from 12.45pm – 1.45pm



Attendance and Punctuality

Pupils should come to school every day and we aim for 100% attendance. We will work with families when children are off school due to operations, convalescence and extended periods of ill health.

Pupils should come into school before and after medical appointments if possible.

Holidays in term time are not allowed.

If a child becomes ill during the school day, parents are expected to make arrangements to take them home if necessary. Children with suspected contagious illnesses, including colds and flu, must stay at home until properly better. **Any child who is unwell with diarrhoea and vomiting should stay away from school until 48 hours after symptoms have stopped.**



Home School Transport

Transport may be arranged if parents or carers apply to their home Local Authority. Please contact your Local Authority SEN Transport section for more information. (Ealing SEN Transport 020 8825 5544)

Money

Pupils should not bring in any money unless requested by school. Money should be sent into school in a sealed envelope, clearly marked with the amount, child's name and purpose and given to the Passenger Assistant or directly into the school office.

Communicating with Staff

Pupils have a Home School Book or Planner to write notes to the Class or Form Tutor. You can also use their school email address or phone the office and leave a message for them.

Meals and Healthy Snacks

School meals are provided including vegetarian options or pupils can bring in a packed lunch. Fizzy drinks and sweets are not permitted. Please note that school staff will not heat up packed lunches, they can only be served cold.



Meals are paid by ParentPay-the school office will provide details of payment. If you think that your child is eligible for a Free School Meal, contact the school's office for advice. If your child is eligible for a Free School Meal you are encouraged to register for it whether or not your child takes it as the school will receive additional curriculum funding.



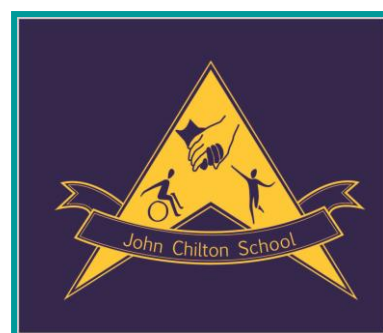
Pupils may bring in a healthy snack for mid-morning break. Secondary pupils can buy a snack at break time from the restaurant; money will need to be added to a pupil's card for this even if they receive Free School Meals.

Uniform, Clothing and Belongings

Wearing uniform is compulsory **for all** pupils up to Year 11. Pupils in the 16+ department should wear smart casual clothing.

The Primary Department wear a jade polo shirt with a grey sweatshirt or cardigan with the school logo.

The Secondary Department wear a navy blue V-necked jumper or cardigan and a white polo shirt, with the school logo. They are available from Kevin's Schoolwear, 17 The Broadway, Greenford, UB6 9PH.



Pupils should also wear black or grey trousers or skirts as well as black shoes. Headscarves or turbans worn for religious/cultural reasons must be plain.

Also:

- jewellery is not to be worn – apart from flat, plain ear studs (no jewels or gems) – maximum of one in each ear;
- no make-up or nail varnish should be worn;
- hair should be of a natural colour and be cut no shorter than a grade 2 with **no** patterns cut into the style. All long hair should be tied back during practical lessons. Unusual hairstyles (e.g. Mohican) are not allowed;
- hoodies and caps are not to be worn in or around the school;
- mobile phones, iPods, etc. must not be used in school and may be confiscated. Parents may be required to collect them.

Pupils are expected to change for physical education and to have a towel and swimming costume for swimming/hydrotherapy sessions.

All uniform and personal belongings must be clearly labelled with the pupil's name.

Spare clothes and pads

If your child is likely to have “accidents” please ensure that he or she has a spare set of clothes at school that is named. Please wash and return any school clothing borrowed.

If your child uses incontinence pads or sanitary towels, make sure that there is a full supply at school. If you are experiencing a problem with your supply, please let us know as soon as you can to avoid any difficulties.

Banned items.

Aerosols are not permitted on site, as they activate the fire alarm system and cause huge inconvenience and cost to the school.

Also banned: lighters, matches, cigarettes and chewing gum.



HOW WE ARE ORGANISED:

The school is organised into five phases:

Primary Department

Phase 1: Early Years Foundation Stage to Year 2

Phase 2: Years 3, 4, 5 and 6

Secondary Department

Phase 3: Years 7 and 8

Phase 4: Years 9, 10 and 11

Phase 5: Year 12 and 13

This small and relatively new provision is making a real difference to the lives and life chances of this group of students.

Ofsted 2018



Visits and Visitors

Interesting and engaging visits and visitors are planned to enrich the curriculum. Local trips and day trips are regular within the curriculum offer.



On occasions, a voluntary contribution may be requested for trips, excursions, visitors etc. There is no obligation to pay some or all of these costs for an activity during school time and your child will not be excluded if you cannot contribute. However, a planned event may be cancelled if sufficient funds are not available.

Residential Trips are arranged for groups of pupils during the year to build self-confidence and increase independence skills.

We welcome **visitors** from a variety of backgrounds including art, music, ballet, opera and theatre to extend pupils experiences and support spiritual, moral, social and cultural aspects of the curriculum.



Clubs and Extended Schools

The school offers a range of clubs and activities, including a Forest School provision. The aim is to allow our pupils the same equality of access that pupils in a mainstream school enjoy.



Community cohesion is a strength, with outside providers often being involved.

HOME LEARNING:

Home Learning or Extended Learning can take many forms and can make an important contribution to a child's progress at school. Home/Extended Learning is an important way of involving parents, carers and families in school life and the learning journey of their child. Learning is most effective where there is cooperation and collaboration between home and school.

Home or Extended learning is part of the whole curriculum and can include participating in leisure activities; developing or maintaining gross and fine motor skills; practising life skills; and reinforcing positive behaviour.

INCLUSION AND INTEGRATION:

The school is ideally located to enable pupils to have access to the curriculum and resources of a mainstream school. Benefits of integration are considered individually for each pupil i.e. the ability to work independently, social peer groups and ability to communicate effectively; accessibility to resources and curriculum; ability to cope with academic demands of the subject; and the wishes of the pupil and parents.

For academic integration purposes pupils must be able to access the demands of a mainstream class with minimal or no learning support.

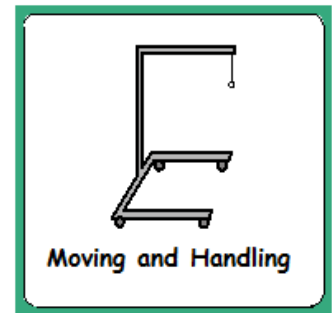
SPECIALIST TEAMS:

The school has a number of specialist teams that support the pupils.



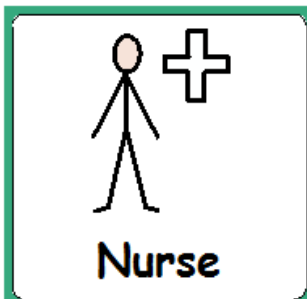
The **Assistive Technology team** supports individual pupils with devices such as computers, iPads and switches to give pupils with physical or speech and communication difficulties a voice and full access to the curriculum.

Qualified Moving and Handling Advisors support the staff and pupils by providing equipment to allow pupils to be safe and to become as independent as possible. They liaise with the Occupational Therapists to provide a multidisciplinary approach and offer training and advice to staff, parents, carers and other professionals.



The **Learning Mentor and Team** work across the school with individuals and groups to support the emotional and wellbeing needs of the pupils.

The school's part-time **Family Worker** offers advice and support to parents and carers on a range of issues including benefits, housing and activities out of school.



The **Nurse and Health Care Assistants** are responsible for medical care and administration of medicines during the school day.

Medication and medical supplies should be labelled with your child's name, in date and handed to the nursing team with prescription details and written instructions through your child's passenger assistant or by you. Only *your* child's medication or medical supplies can be given to them. If you think there may be a need for pain relief medication, you must supply these to school.

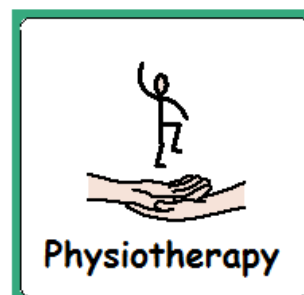
Speech & Language Therapists give advice and support to parents, carers and staff to help them develop pupils' communication. They also give advice on eating and drinking difficulties.





Occupational Therapists work with pupils who have functional difficulties, through the use of purposeful activity and play. They support parents, carers and staff with advice, treatment programmes and resources. They provide specific group and individual work with children who have the most complex needs.

The **Physiotherapists and assistant** give advice and support to parents, carers and staff on physical management programmes, exercises, specialist equipment and referrals to appropriate agencies.



The school has two **Therapy Liaison Assistants** to support the pupils in accessing innovative therapy programmes and activities.

As pupils progress through school, therapy intervention becomes focussed on self-management, independence and preparation for adult life.

PARENTS AND CARERS:

Parents speak highly of the school and are positive about the progress their children are making, particularly in their physical, social and emotional development. Their responses reflect leaders' work to improve communication between home and school.

Ofsted 2018

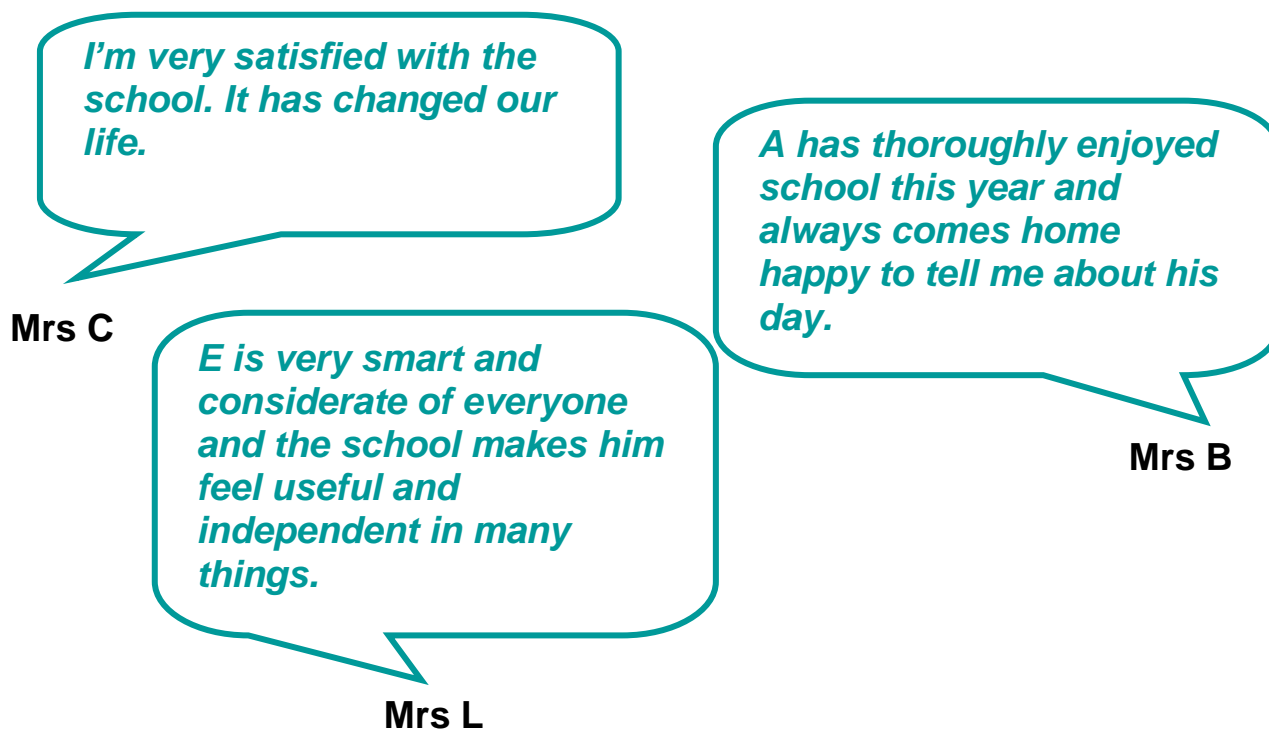
Parents are the school's most important partners in the education and social development of the pupils. There are a number of occasions throughout the year when parents are invited to attend school to discuss their child's progress or attend a social function. Please let the school know of any changes to your details so that we can get in touch quickly if we need to.

Parents are encouraged and welcomed to help in school, although will need to undergo a Disclosure and Barring Service check if they are involved in frequent and regular contact with pupils.

A range of workshops and social events are held throughout the year for parents, carers and families. Please see the calendar and website for details.

Complaints and Concerns

If you have a concern about your child's education, care or safety whilst at school, please refer informally to your child's teacher/form tutor.



SAFEGUARDING AND CHILD PROTECTION:

Leaders and staff are vigilant. They are very aware of the pupils' vulnerabilities and work well as a team to keep them safe from harm. Ofsted 2018

The safeguarding and protection of your child from any potential harm is of the highest priority in the school.

Please tell us about any bumps, bruises or cuts your child may have; and we will tell you if something happens to your child at school.

Please let us know if something happens in your family that could worry your child. We will respect all sensitive information. The school is part of Operation Encompass, working with the Metropolitan Police to keep children and young people safe.



Photographing and videoing school events

You are welcome to take photos or video school events for your own personal use. Due to the wishes of some parents who do not want images of their child to be published as well as some legal restrictions, you are asked to **not** distribute these images via social networking sites such as Facebook. Your cooperation in this respect is appreciated.

ACCESS AND PARKING:

Vehicle access to the site is via the ARA main gates on Bengarth Road (put UB5 5LQ in to your sat nav). Follow the road round to the back of the school where the John Chilton School main entrance can be found. Foot access is also via Compton Crescent (UB5 5LP in the sat nav). There is a maximum speed limit of 15 miles per hour on site.

N.B. There are vehicle access restrictions to Hawtrey Avenue from Old Ruislip Road between 8 and 9 a.m.

There is very limited parking on the school site for visitors during the school day, however, you should be able drive on to the site to bring in or collect a child and stop for a short while.

Please note that Alec Reed Academy policy is that every visitor on site is required to be identifiable at all times without any face coverings, e.g. visor, goggles or veils.

